

**Expression of Interest (EOI)
for
Empanelment of Vendors for Supply, Installation &
Maintenance of Computer Hardware and Software**



**UCO BANK, Head Office-2
Department of Information Technology
7th Floor, 3 & 4 DD Block, Sector -1,
Salt Lake, Kolkata-700 064**

EOI Ref. No: UCO/DIT/EOI/0953/2024-25 Date: 26/07/2024

The information provided by the bidders in response to this Expression of Interest (EOI) will become the property of the Bank and will not be returned. The Bank reserves the right to amend, cancel, rescind or reissue this EOI and all amendments will be advised to the bidders and such amendments will be binding upon them. The Bank also reserves its right to accept or reject any or all responses to this EOI without assigning any reason whatsoever.

This document is prepared by the Bank for its Expression of Interest (EOI) for Empanelment of Vendors for Supply, Installation and Maintenance of Computer Hardware and Software. It should not be reused or copied or used either partially or fully in any form.

Disclaimer

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by the BANK or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The EOI is not an offer by the BANK, but an invitation for bidder's responses. No contractual obligation on behalf of the BANK, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of the BANK and the Bidder.

INTRODUCTION & OBJECTIVES

UCO Bank, a body Corporate, established under The Banking Companies (Acquisition and Transfer of Undertakings) Act 1970, having its Head Office at 10, B.T.M. Sarani, Kolkata- 700001, India, hereinafter called "The Bank", is one of the leading public sector Banks in India having more than 3300+ Domestic Branches, two Overseas Branches one each at Singapore & Hong Kong Centres, 2500 + ATMs & Cash Recycler Machines, 1000 + Passbook Printing Kiosk spread all over the country. All the branches of the Bank are CBS enabled through Finacle 10. X as a Core Banking Solution. Latest state of art i.e. E-Banking & M-Banking solution to facilitate our customers to fulfil their banking need 24*7.

The BANK invites "Expression of Interest" for Empanelment of Vendors for Supply, Installation, Maintenance of computer Hardware and Software for its offices situated in Kolkata. Maintenance & Technical Services are only for various departments of Head Office and Central Staff College at Kolkata. The items for which EOI is being invited are classified into 7 groups which are given below:

Item Value not exceeding 10 Lakh for each requirement

Group 1	Servers & AMC of servers, Server racks, SAN Storage/Switch and Server parts (Storage, RAM etc.)
Group 2	CPU/Monitor/Laptop /All in One Desktops
Group 3	High Speed Scanners/ ADF Scanners, Printers (Pass Book Printer, Dot Matrix Printers, Inkjet Printers, Laser Printers, Multi-Functional Printers and Projectors.
Group 4	UPS and Batteries of various capacities
Group 5	Network Communication Equipment's and Network Information System Security Products
Group 6	Various Software (Application software, Utility software, System Software) & its support
Group 7	Miscellaneous items such as:- Hard disk, RAM, webcam, KVM switch, Pen drive, cables, converter, laptop-iPad charger, printer cartridges, keyboard, mouse, accessories, consumables, services.

Please note, this is the first stage of multiple-stage procurement process. The objective of this EOI is to identify and pre-register eligible applicants who are interested in providing the proposed products/services and have suitable capacity and experience. The limited tendering/ RFQ will be conducted on GeM portal and Purchase Order for desired product/services will be issued vide GeM portal to selected vendors. Accordingly, the empaneled vendors must register themselves at GeM portal for receiving any purchase order/work order.

This EOI does not claim to cover all information that each Bidder may require. Each Bidder may conduct its own independent interpretation/ investigations and analysis of the information shared vide this EOI. The bidder can check the accuracy, reliability and completeness of the information in this EOI. The information contained in the EOI document is selective and is subject to subsequent updating, expansion, revision and amendment.

CONTROL SHEET TABLE

EOI Reference	UCO/DIT/EOI/0953/2024-25 Date: 26/07/2024
Date of issue of EOI	26/07/2024
Date of Commencement of Sale of EOI Document	26/07/2024
Pre Bid queries to be received till	On or before 02/ 08 /2024 up to 05:00 PM
Pre bid Meeting through online mode	05/ 08 /2024 at 12:30 PM
Last Date and Time for receipts of EOI	16/ 08 /2024 at 04.00 PM
Opening of EOI	16/ 08 /2024 at 04.30 PM
Address of Communication	UCO BANK, Head Office-2 Department of Information Technology, 7th Floor, 3 & 4 DD Block, Sector -1, Salt Lake, Kolkata-700 064
Address for support for Online Tender/ Process of submission of tender documents	<p>This Tender will follow e-Tendering process [e-bids] as under which will be conducted by Bank's authorized e- Tendering Service Provider M/s Antares Systems Ltd through Website</p> <p>https://www.tenderwizard.com/UCOBANK</p> <p>Following activities will be conducted online through above website:</p> <ul style="list-style-type: none">a) Submission of Eligibility & Technical Bid by the bidderb) Clarification, if any, sought by the Bankc) Opening of Eligibility/ Technical Bid by the Bankd) On-line evaluation by the Bank. <p>Representatives of bidders will be given training for e- Tendering by the Service Provider, M/s Antares Systems Ltd.</p> <p>* Bidders who wish to participate in online tenders will have to register with the website (https://www.tenderwizard.com/UCOBANK) through the "Register" link provided on the home page. Bidder will create login id & password on their own in registration process.</p> <p>* Following facilities shall be provided to registered bidders by the service provider M/s Antares Systems Ltd:</p> <ul style="list-style-type: none">a) Support to the Bidders for participating in

the bids through e-tendering Website.

- b) Call center support/ email/ phone/mobile etc. in all possible medium.
- c) Registration with the e-tendering website.
- d) User Manual / Training Kit to the Bidder.
- e) Any no. of users of Bidder organization can take support on the e-tendering system.
- f) Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per Information Technology Act-2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact M/s Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same. Bidders who already have a valid Digital Signature Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact

M/s Antares Systems Ltd.
Registered Office at: #137/3, 'Honganasu' Kengari, Bangalore – 560060.
Phone: - 080-45982100
Fax: - 080-49352034
Help Desk: 9073677150/ 9073677151/
9073677152/ 033-46046611
Contact Person: Mr. Kushal Bose
Mobile No: 96747-58719
E mail: helpdesk857@etenderwizard.com
Mr. Biswajit Chakraborty
Mobile No: 96746-08723
E mail: helpline1tenderwizard@gmail.com
(On working days: 09:00 hours–18:00 hours) e-mail:
Bidders who wish to participate in e-Tender need to fill data in predefined forms of EOI, in respective tender only.
h) Bidder should upload scanned copies of reference documents in support of their eligibility of the bid and as per the instructions

	given in tender documents After filling data in predefined forms, bidders need to click on final submission link to submit their encrypted bid
Email address	hodit.proc@ucobank.co.in
Contact Telephone/Fax Numbers	Tel : 033-44559770/9756

Note: Bids will be opened through e-tendering portal as per date and time in bid control sheet. The bids will be received till the specified time and will be opened at time as mentioned in bid control sheet or subsequent addendum/corrigendum. UCO Bank is not responsible for non-receipt of responses to tender within the specified date and time due to any reason including postal holidays or delays. Any bid received after specified date and time of the receipt of bids prescribed as mentioned above, will not be accepted by the Bank. Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after the specified date & time for submission of bids. No bidder shall be allowed to withdraw the bid.

All the documents executed on non-judicial stamp paper, must be forwarded to reach at following address at the earliest:

Chief Manager (IT)
UCO Bank, Head Office
Department of Information Technology,
7th Floor, 3 & 4 DD Block, Sector – 1
Salt Lake, Kolkata – 700064.

1. Requirement Detail

UCO Bank invites sealed Expression of Interest (EOI) document, comprising of detailed EOI proposal from experienced prospective bidders having proven past experience, competence in the field of hardware, software, services, having presence of manpower even in specified area for providing required services in the specific group, as defined in this document. The prospective bidders are required to adhere to the terms of this EOI document and any deviations to the same shall not be acceptable to UCO Bank.

The bidder (also called the Vendor/ Service Provider/ Bidder through this document) selected/ engaged through the tendering process shall own the single point responsibility for fulfilling all obligations and providing all deliverables and services required for successful implementation of the project.

Unless expressly overridden by the specific agreement to be entered into, between the Bank (s) and the bidder, the EOI document & subsequent tender document (RFQ/Limited tendering ATC document etc.) shall be the governing document for arrangement between the Bank and the prospective bidder. EOI document may be downloaded from our website www.ucobank.com.

EOI response document must be uploaded in tender wizard portal (details provided in the control sheet) on or before last date and time.

The EOI response document shall be in two parts viz. Eligibility Document & Profile Document. If a bidder is applying for more than one group, separate Profile Documents should be uploaded for each applied groups.

Bidders are requested to participate in the tender process according to the time schedule mentioned in control sheet above.

The eligibility proposal will be opened first and only those bidders, deemed eligible as per the eligibility criteria mentioned in this EOI, will be shortlisted for Profile evaluation; the qualified bidders will be notified separately.

UCO Bank is not responsible for non-receipt of response to EOI within the specified date and time due to any reason including bad internet connection, non-working of digital signature, non-availability of digital signature etc. Bid date and time of submission will be fixed according to schedule and will automatically close as per schedule and EOI response will be opened on e-tendering website as per schedule.

EOI response, once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after the target date & time for submission of bids. No bidder shall be allowed to withdraw the bid.

2. Eligibility Criteria

2.1 Common Criteria

Sl. No.	Criteria	Documents to be submitted
1	<p>Bidder should be any of the following:</p> <ol style="list-style-type: none"> Incorporated as a public/private limited company (as defined in the Companies Act, 2013), or Registered as a partnership firm (registered under section-59 of the Partnership Act, 1932), or A limited liability partnership (under the Limited Liability Partnership Act, 2008) in India, or A proprietorship firm registered in India. 	<ol style="list-style-type: none"> 1.1 Copy of Certificate of Incorporation issued by Registrar of Companies, Shareholding pattern, Copies of MOA and AOA (For Companies). 1.2 Copy of LLP Incorporation certificate 1.3 In case of partnership firms, Deed of Partnership should be submitted. 1.4 In case of proprietorship firm, registration certificate of firm under shop and establishment act of respective state. <p>2. Shareholding pattern (For Companies and LLPs)</p> <p>3. PAN, TAN, GSTIN Certificate and any other tax related document if applicable is required to be submitted along with the eligibility bid.</p> <p>A self-declaration from the bidder on their letter head that they are registered on GeM platform and will remain registered till empanelment is in-force (if already registered). If not registered, a self-declaration from the bidder on their letter head that they will register on GeM platform within 30 days of empanelment and will remain registered till empanelment is in-force.</p>
2	<p>The Bidder should have an average annual turnover of Rs.50 Lakh during the last three financial years (i.e., 2020-2021, 2021-2022 and 2022-23).</p>	<p>Copy of audited balance sheet of the financial years i.e., 2020-2021, 2021- 2022 and 2022-23 should be submitted.</p>

3	The Bidder should have Net Profit in last financial years. (i.e. 2022- 23)	If Audited Balance sheet is not available with the company, a certificate from Chartered Accountant stating Turnover, Net worth and Profit/Loss for last three financial years i.e., 2020-2021, 2021-2022 and 2022-23 should be submitted.
4	Bidder should submit an Undertaking regarding compliance of all Laws, Rules, Regulations, bye Laws, Guidelines, Notifications etc.	Self-declaration to this effect on the company's letterhead should be submitted. Supporting documents to be submitted.
5	The bidder should have PSU Banks, Financial Institutes/Government Departments/Undertakings (State/Central) as their client for supply/support of Hardware/Software etc. for at least last 3 years in India.	Documentary evidence with relevant copies of Purchase Order/SLA /Completion Certificates/ Installation Reports/ Project Sign-Offs or any other documentary evidence as proof in the last three years including names of minimum 3 clients with Phone and Fax numbers, E-Mail IDs etc. for each group must be submitted.
7	The bidder participating in Group 1, 6 and/or 7 should have Offices/ Support Centers at Kolkata for providing prompt support and deliver products at the earliest.	The bidder should submit detailed list of such support centers in Kolkata along with supporting evidences.
8	Bidder should not have been debarred/ black-listed by any Bank or RBI or any other regulatory authority or Financial Institutions in India as on date of EOI submission.	Annexure V to be submitted.
9	The service provider should ensure that there are no legal proceedings/ inquiries/investigations have been commenced/pending/threatened against service provider by any statutory or regulatory or investigative for which performance under the contract will get adversely affected/may get affected.	Self-declaration to this effect on the company's letterhead should be submitted.

3. Empanelment Terms & Condition

- a. Empanelment would be for a period of **three years** from the date of issuance of empanelment letter/agreement subject to satisfactory service and yearly review. If the service provided by the bidder is found to be unsatisfactory or if at any time, it is found that the information provided for empanelment or for any tender is false or if irregularities shown by the bidder for applying for the tenders, the Bank shall reserve the right to remove such vendors from the empanelled list without giving any notice to the vendor in advance.
- b. The bidder, if earlier empanelled with the Bank, should have satisfactory record in Delivery/Supply/Support related to Computer/Telecommunication items. Bank shall have the right to reject any proposal of such bidders where past performance with the bank is not satisfactory.
- c. Any bidder, empanelled under this empanelment, **if fails to participate in more than 5 (five) consecutive** tenders/Request for Quotes (RFQ) floated by the Bank in respective group, they may be **removed from the list of empanelled vendors of respective group**.
- d. If called for, the bidder should be ready to participate in Bank's tender process as per the terms and conditions of the respective RFQs/limited tendering.
- e. The bank will review the empanelled vendors on yearly basis and Bank may reconsider their candidature based on their service throughout the year.
- f. In case any RFQ/Limited tendering is initiated before expiry of empanelment tenure, bid and bidder will be valid till the finalisation of the RFQ/tendering process.

4. Bid Submission & Evaluation

- I. The responses to this EOI must be complete and comprehensive with explicit documentary evidence in support of all the eligibility criteria mentioned herein above. The intended applicants are required to submit their full bio-data as per the Format in **Annexure II** along with the required documents. If necessary, Bank may ask for clarification and/or further information from the bidders.
- II. The incomplete responses without the required documents are liable to be rejected.
- III. A bidder can apply for more than one group.
- IV. The eligibility proposal will be opened first and only those bidders, deemed eligible as per the eligibility criteria mentioned in this EOI, will be shortlisted for Profile evaluation.
- V. **Profile Evaluation:** The bidder should either be working towards innovation, development or improvement of products or processes or services or provide solutions that can further improve the overall functioning of Bank/ Financial Institutions in a significant way.

The bidder requires to submit a detailed documentation covering profile of the company, the area of specialisation, product/ services being offered, list of used cases, list of team members, technology used, future strategy etc. As a part of evaluation process, bidder found eligible in evaluation of eligibility documents, need to furnish demo/ presentation.

- VI. The Bank reserves the right to accept/reject any or all offers submitted in response to this advertisement without assigning any reason whatsoever and Bank's decision will be final in this regard.
- VII. If deemed necessary, the Bank may seek clarifications on any aspect of EOI from the applicant. If a response is requested, it must be provided within 02 days. However, that would not entitle the applicant to change or cause any change in the substances of their EOI document already submitted. Bank may also make enquiries to establish the past performance of the applicants in respect of similar work. All information submitted in the application or obtained subsequently will be treated as confidential.
- VIII. Further, The Bank reserves the right to issue Request for Quotes (RFQ) to vendors if it deems eligible and qualified based on the evaluation of the responses received. Bank may issue a Request for Quotes (RFQ) covering detailed revised Scope of Work to shortlisted applicants for inviting technical and indicative commercial bids for next process of procurement. However, it may be noted that short listing of applicants should not be treated as a contract for the proposed work.
- IX. Nothing contained in this EOI shall impair the Bank's Right to issue Open Tender on the proposed Service.
- X. Bidder has to qualify in all the eligibility criteria mentioned in EOI document.
- XI. The basis of scoring is mentioned in Annexure-VI. The eligible bidder, to qualify, must secure a minimum of 50% in total score.
- XII. Further, the bidders should secure minimum 40% marks allotted in each sub-head of Net Worth, Total Turnover, Gross Profit, Client Base and Support Centre.

Note: This is only for the purpose of empanelment and commercials are not to be submitted with "Expression of Interest (EOI)".

This EOI shall not define project specific terms and guidelines. They shall be specified in the subsequent RFQ documents issued for the specific requirements.

5. Rejection of The EOI Response

The Bid is liable to be rejected if :

- 5.1 The document doesn't bear signature of authorized person on each page signed and duly stamp.
- 5.2 It is received through E-mail.
- 5.3 It is received after expiry of the due date and time stipulated, or such extended time as stipulated by the Bank, for bid submission.
- 5.4 Incomplete Bids, including non-submission or non-furnishing of requisite documents /Conditional Bids/deviation of terms & conditions or scope of work/incorrect information in bid/Bids not conforming to the terms and conditions stipulated in this Expression of Interest (EOI) are liable for rejection by the Bank.
- 5.5 Bidder should comply with all the points mentioned in the EOI. Non-compliance of any point will lead to rejection of the bid.
- 5.6 Any form of canvassing/lobbying/influence/query regarding short listing, status etc. will be a disqualification.
- 5.7 The bidder submits Incomplete Bids, including non-submission or non-furnishing of requisite documents/Conditional Bids/Bids not conforming to the terms and conditions stipulated in this Expression of Interest (EOI).
- 5.8 Non-submission of Integrity Pact as per format given in Annexure –V.

6. Pre bid meeting

For the purpose of clarifications of doubts of the bidders on issues related to the EOI, Bank intends to schedule a pre bid meeting on the date & time as indicated in the EOI (Bid Control Sheet). The queries for the Pre-bid meeting should be reached by email on or before the date mentioned above on e-mail: hodit.proc@ucobank.co.in. It may be noted that no query from any bidder shall be entertained or received after the above-mentioned date. Queries raised by the prospective bidders and the Bank's response will be hosted at Bank's web site and tender wizard portal. No individual correspondence will be accepted in this regard. Only authorized representatives of bidder will be allowed to attend the Pre-bid meeting. Any deficiencies should also be raised in the pre-bid queries. Pre-bid meeting will be held online through WebEx Meetings. Link to the meeting will be shared to the bidders sending pre-bid queries & request for link.

7. Modification And Withdrawal Of Bids

- a) Bids once submitted will be treated, as final and no modifications would be permitted. No correspondence in this regard will be entertained.
- b) No bidder/sub-contractor shall be allowed to withdraw the bid after the deadline for submission of bids.

c) The bidder/sub-contractor will not be allowed to withdraw from or seek amendments to the bid commitments. The bid earnest money in such eventuality shall be forfeited and all interests/claims of such bidder shall be deemed as foreclosed.

8. Information Provided

The EOI document contains statements derived from information that is believed to be reliable at the date obtained but does not support to provide all of the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with Bank in relation to the provision of services. Neither Bank nor any of its employees, agents, contractors, or advisers gives any representation or warranty, express or implied as to the accuracy or completeness of any information or statement given or made in this EOI document.

9. For Respondent Only

The EOI document is intended solely for the information to the party to whom it is issued ("the Recipient" or "the Respondent") and no other person or organization.

10. Confidentiality

The EOI document is confidential and is not to be reproduced, transmitted or made available by the Recipient to any other party. The EOI document is provided to the Recipient on the basis of the undertaking of confidentiality given by the Recipient to Bank. Bank may update or revise the EOI document or any part of it. The Recipient acknowledges that any such revised or amended document is received subject to the same terms and conditions as this original and subject to the same confidentiality undertaking.

The Recipient will not disclose or discuss the contents of the EOI document with any officer, employee, consultant, director, agent or other person associated or affiliated in any way with Bank or any of its customers, suppliers or agents without the prior written consent on Bank.

11. Disclaimer

Subject to any law to the contrary, and to the maximum extent permitted by law, Bank and its officers, employees, contractors, agents, and advisers disclaim all liability from any loss or damage (whether foreseeable or not) suffered by any person acting on or refraining from acting because of any information, including forecasts, statements, estimates, or projections contained in this EOI document or conduct ancillary to it whether or not the loss or damage arises in connection with any negligence, omission, default, lack of care or misrepresentation on the part of Bank or any of its officers, employees, contractors, agents, or advisers.

12. Costs Borne By Respondents

All costs and expenses incurred by Recipients / Respondents in any way associated with the development, preparation, and submission of responses, including but not limited to attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by Bank, will be borne entirely and exclusively by the Recipient/Respondent.

13. No Legal Relationship

No binding legal relationship will exist between any of the Recipients/ Respondents and Bank until execution of a contractual agreement.

14. Errors And Omissions

Each Recipient should notify Bank of any error, omission, or discrepancy found in this EOI document.

15. Acceptance of Terms

A Recipient will, by responding to Bank EOI, be deemed to have accepted the terms as stated in the EOI.

16. EOI Response

If the response to this EOI does not include the information required or is incomplete or submission is through Fax mode or through e-mail, the response to the EOI is liable to be rejected.

All submissions will become the property of Bank. Recipients shall be deemed to license, and grant all rights to, Bank to reproduce the whole or any portion of their submission for the purpose of evaluation, to disclose the contents of the submission to other Recipients who have registered a submission and to disclose and/or use the contents of the submission as the basis for any resulting EOI process, notwithstanding any copyright or other intellectual property right that may subsist in the submission or Banking documents.

17. Notification

Bank will notify the Respondents in writing as soon as possible about the outcome of EOI evaluation process, including whether the Respondents' EOI response has been accepted or rejected. Bank is not obliged to provide any reasons for any such acceptance or rejection.

18. Language of Bids

The bid, correspondence and supporting documents should be submitted in English.

19. Cancellation of EOI Process

BANK reserves the right to accept or reject in part or full any or all offers without assigning any reason thereof. Any decision of the Bank in this regard shall be final, conclusive and binding upon the respondent (s). The Bank reserves the right to accept or reject any Bid in part or in full, and to cancel the Bidding process and reject all Bids at any time during the tender process or prior to contract award, without thereby incurring any liability to the affected respondent or respondents or any obligation to inform the affected respondent or respondents of the grounds for Bank's action. During the evaluation process at any stage if it is found that the respondent does not meet the eligibility criteria or has submitted false /incorrect information the response will be rejected summarily by The Bank.

20. Authorized Signatory

The selected bidder shall indicate the authorized signatories who can discuss, sign negotiate, correspond and any other required formalities with the bank, with regard to the obligations. The selected bidder shall submit:

- a) **For Companies:** A certified copy of the resolution of their Board, authenticated by Company Secretary, authorizing an official or officials of the company to discuss, sign with the Bank, raise invoice and accept payments and also to correspond. The bidder shall furnish proof of signature identification for above purposes as required by the Bank.
- b) **For LLP/Partnership/ Proprietorship firm:** An authorization letter signed by Designated Partner of LLP/ Partnership firm/ Managing partner or any Active partner, where there is no managing partner, in case of Partnership firm/ Proprietor of the proprietor firm, authorizing an official or officials of the firm to discuss, sign with the Bank, raise invoice and accept payments and also to correspond.

21. Publicity

Any publicity by the selected bidder in which the name of the Bank is to be used should be done only with the explicit written permission of the Bank.

22. Privacy & Security Safeguards

The Selected bidder shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the selected bidder under this contract or existing at any Bank location. The Selected bidder shall develop procedures and implementation plans to ensure that IT resources leaving the control of the assigned user (such as being reassigned, removed for repair, replaced, or upgraded) are cleared of all Bank data and sensitive application software. The Selected bidder shall also ensure that all subcontractors who are involved in providing such security safe guards or part of it shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the selected bidder under this contract or existing at any Bank location.

23. Corrupt and Fraudulent Practices

As per Central Vigilance Commission (CVC) directives, it is required that Bidders/Suppliers/Contractors observe the highest standard of ethics during the procurement and execution of such contracts in pursuance of this policy:

"Corrupt Practice" means the offering, giving, receiving or soliciting of anything of values to influence the action of an official in the procurement process or in contract execution AND "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.

The Bank reserves the right to reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

The Bank reserves the right to declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

24. Compliance

The products & services offered to the Bank must comply with all laws, regulations & Govt. guidelines of India. It also not violates any of the provisions of the Banking act in anyway or any other legal provisions relating to such products or services in India.

25. Applicable Law & Jurisdiction Of Court

The Contract with the selected bidder shall be governed in accordance with the Laws of India for the time being enforced and will be subject to the exclusive jurisdiction of Courts at Kolkata (with the exclusion of all other Courts).

26. Adoption of Integrity Pact

UCO Bank has adopted practice of Integrity Pact (IP) as per CVC guidelines. The Integrity Pact essentially envisages an agreement between the prospective vendors/bidders/sellers, who commit themselves to Integrity Pact (IP) with the Bank, would be considered competent to participate in the bidding process. In other words, entering into this pact would be the preliminary qualification. In case of bids for the purchase of Goods, Services, and Consultancy etc. not accompanied with signed IP by the bidders along with the technical bid, the offers shall be summarily rejected. The essential ingredients of the Pact include:

- i. Promise on the part of the principal not to seek or accept any benefit, which is not legally available.
- ii. Principal to treat all bidders with equity and reason
- iii. Promise on the part of bidders not to offer any benefit to the employees of the Principal not available legally.
- iv. Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect to prices, specifications, certifications, subsidiary contract etc.
- v. Bidders not to pass any information provided by the Principal as part of business relationship to others and not to commit any offence under PC/IPC Act.
- vi. Foreign bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principals or associates.
- vii. Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.
- viii. For Joint Ventures (JV) entities, Integrity Pact should be signed by all partners.
- ix. In case of foreign contractor, details of their Indian counterpart should be submitted to Bank by the vendor.

Integrity Pact, in respect of a particular contract, shall be operative from the date IP is signed by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. IP shall cover all phases of contract i.e. from the stage of Notice Inviting Tenders (NIT)/Expression of Interest (EOI) till the conclusion of the contract i.e. final payment or the duration of warrantee/ guarantee. Format of IP is attached as Annexure – IV for strict compliance.

The following Independent External Monitors (IEMs) have been appointed by UCO Bank, who will review independently and objectively, whether and to what extent parties have complied with their obligation under the pact.

1. **Shri Hare Krushna Dash**
House.No.829,Sector 8
Gandhinagar- 382007, Gujarat
email: hkdash184@hotmail.com

All pages of Integrity Pact (IP) must be signed and stamped Integrity Pact (IP) should be deposited with IT Department undertaken procurement at the address mentioned along with EOI document.

27. Issue of Corrigendum

At any time prior to the last date of receipt of bids, Bank may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the EOI document by a Corrigendum. Any such corrigendum shall be deemed to be incorporated into this EOI.

28. Post Selection Limited Tendering Process

On selection of bidders, they will be empaneled in respective groups. Post empanelment, Bank will initiate Limited Tendering Processes as per the requirement during the empanelment period of Two (02) years. The RFQ document will be shared to the empaneled vendors of respective group. The selection process, SOW and terms & conditions will be specified in the RFQ document. The selected bidder in limited tendering process will be awarded for the tender and will be required to adhere the SOW and terms & conditions mentioned in the RFQ.

Application

Ref. No.: UCO/DIT/EOI/0953/2024-25 dated 26/07/2024

**To
The Assistant General Manager
UCO Bank, Head Office
Department of Information Technology
7th Floor, 3 & 4, DD Block
Sector-I Salt Lake, Kolkata -700064**

Dear Sir,

Sub: Supply, installation, maintenance of Computer Hardware & Software and related technical services for which EOI for empanelment is being invited

With reference to your advertisement published in the (name of the newspaper in English) / (name of the newspaper in Hindi) / your website dated _____ on the captioned subject, we furnish below the following Information / Papers / Documents for fresh empanelment / renewal of empanelment of our firm / company for the following category / categories:

Group	Group Description	Tick (✓) Group for which Interest is Expressed
Group 1	Servers & AMC of servers, Server racks, SAN Storage/Switch and Server parts (Storage, RAM etc.)	
Group 2	CPU/Monitor/Laptop /All in One Desktops	
Group 3	High Speed Scanners/ ADF Scanners, Printers (Pass Book Printer, Dot Matrix Printers, Inkjet Printers, Laser Printers, Multi-Functional Printers and Projectors.	
Group 4	UPS and Batteries of various capacities	
Group 5	Network Communication Equipment's and Network Information System Security Products	
Group 6	Various Software (Application software, Utility software, System Software) & its support	
Group 7	Miscellaneous items such as:- Hard disk, RAM, webcam, KVM switch, Pen drive, cables, converter, laptop-iPad charger, printer cartridges, keyboard, mouse, accessories, consumables, services.	

If empaneled and called for any tender under this empanelment, we agree to participate as per Bank's terms and conditions of the respective EOI/ RFQ.

Date:

Seal & Signature

General Details of the Bidder

Sub: Expression of Interest (EOI) for Empanelment of Vendors for Supply, Installation & Maintenance of Computer Hardware and Software

A. Profile of Bidder

1. Name of bidder:

2. Location

Regd. Office:

Controlling Office:

3. Constitution

4. Date of incorporation & Date of Commencement of business:

5. Shareholding Pattern:

6. Major change in Management in last three years

7. Names of Banker /s

8. Net Worth (Rs. in lakhs)

(For last three financial years as per audited balance sheets.)

Year	Capital	Reserve
2020-21		
2021-22		
2022-23		

9. Profit & Loss (Rs. in lakhs)

(For last three financial years as per audited balance sheets).

Year	Profit & Loss
2020-21	
2021-22	
2022-23	

10. Total Turnover (for production unit) /

Sales (for trading unit)

(Rs. in lakhs) (For last three financial years as per audited balance sheets.)

Year	Turnover
2020-21	
2021-22	
2022-23	

11. Address of Support Centre in Kolkata (Applicable for bidders of Group 1, 6 & 7):

B. Proposed Service details in brief

➤ **Details of products dealing with/Services Rendered** :

Details of Experience in the field of experience (Group wise)

Participating Group	PSU Organization/BFSI		
	Product/ service rendered	Name of Organization	Period
From			To

N.B. Enclose copies of Purchase Orders and references for above.

Details of resources attached with the company:

Place:

Date:

AUTHORISED SIGNATORY

Name:

Designation:

Self-Declaration

[This is an Undertaking to be given on a Non-Judicial Stamp Paper of Appropriate Value]

To,
**The Assistant General Manager
UCO Bank, Head Office
Department of Information Technology
7th Floor, 3 & 4, DD Block
Sector-I Salt Lake, Kolkata -700064.**

Dear Sir,

Sub: Expression of Interest (EOI) for Empanelment of Vendors for Supply, Installation & Maintenance of Computer Hardware and Software

With reference to the above EOI we have to state the following: -

1. We confirm that we (are registered on GeM portal/ will register on GeM portal within 30 days of empanelment) (strike whichever not applicable).
2. We undertake to respond to any Request for Quote (RFQ) as and when called for by the Bank under limited tendering process.
3. We have examined and understood the instructions, terms and conditions forming part of the abovementioned EOI and agree to abide by the General Terms and Conditions stated therein.
4. We further confirm that any offer in response to Request for Quote (RFQ) will be in conformity with the terms and conditions as mentioned therein.
5. We also understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.
6. We also understand that our empanelment and performance will be reviewed on a yearly basis and, if found unsatisfactory will be removed from the list of empanelled vendors.

Yours faithfully,

Authorised Signatory,
(Signature and Seal of the Company / Firm)

INTEGRITY PACT

(To be stamped as per the Stamp Law of the Respective State)

1. Whereas UCO Bank having its registered office at UCO BANK, a body corporate constituted under The Banking companies (Acquisition & Transfer Act of 1970), as amended by The Banking Laws (Amendment) Act, 1985, having its Head Office at 10, Biplabi Trailokya Maharaj Sarani , Kolkata-700001 acting through its Department of IT, represented by Authorised Signatory hereinafter referred to as the Buyer and the first party, proposes for Empanelment hereinafter referred to as Stores and / or Services. **And M/s _____ having its registered office at _____ represented by _____ Authorised signatory**, (which term, unless expressly indicated by the contract, shall be deemed to include its successors and its assignee), hereinafter referred to as the bidder/seller and the second party, is willing to offer/has offered the Stores and / or Services.
2. Whereas the Bidder/Seller is a private company/ public company/ partnership/ proprietorship/ registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a Public Sector Undertaking and registered under Companies Act 1956. Buyer and Bidder/Seller shall hereinafter be individually referred to as —Party or collectively as the —parties, as the context may require.

3. Preamble

Buyer has called for tenders under laid down organizational procedures intending to enter into contract /s for empanelment and the Bidder / Seller is one amongst several bidders/ Proprietary Vendor/ Customer Nominated Source/ Licensor who has indicated a desire to bid/supply in such tendering process. The Buyer values and takes primary responsibility for values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder (s) and / or Seller(s).

In order to achieve these goals, the Buyer will appoint Independent External Monitor(s) (IEMs) in consultation with Central Vigilance Commission, who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

4. Commitments of the Buyer

4.1 The Buyer commits itself to take all measures necessary to prevent corruption and fraudulent practices and to observe the following principles:-

- (i) No employee of the Buyer, personally or through family members, will in connection with the tender, or the execution of a contract demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- (ii) The Buyer will during the tender process treat all Bidder(s) /Seller(s) with equity and reason. The Buyer will in particular, before and during the tender process, provide to all Bidder (s) /Seller(s) the same information and will not provide to any Bidders(s) /Seller(s) confidential /additional information through which the Bidder(s) / Seller(s) could obtain an advantage in relation to the process or the contract execution.
- (iii) The Buyer will exclude from the process all known prejudiced persons.

4.2 If the Buyer obtains information on the conduct of any of its employees which is a criminal offence under the Indian Legislation Prevention of Corruption Act 1988 as amended from time to time or if there be a substantive suspicion in this regard, the Buyer will inform to its Chief Vigilance Officer and in addition can initiate disciplinary action.

5. Commitments of the Bidder(s) /Seller(s):

5.1 The Bidder(s)/ Seller(s) commit itself to take necessary measures to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- (i) The Bidder(s) /Seller(s) will not directly or through any other persons or firm, offer promise or give to any of the Buyer's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage during the tendering or qualification process or during the execution of the contract.
- (ii) The Bidder(s)/ Seller(s) will not enter with other Bidders / Sellers into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- (iii) The bidder(s) /Seller(s) will not commit any offence under the Indian legislation, Prevention of Corruption Act, 1988 as amended from time to time. Further, the Bidder(s) /Seller(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Buyer as part of the business relationship, regarding plans, technical proposals and business details, including information constrained or transmitted electronically.
- (iv) The Bidder(s) /Seller(s) shall ensure compliance of the provisions of this Integrity Pact by its sub-supplier(s) / sub-contractor(s), if any, Further, the Bidder /Seller

shall be held responsible for any violation/breach of the provisions by its sub-supplier(s) /Sub-contractor(s).

- (v) Foreign bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principals or associates.
- (vi) Bidders not to pass any information provided by the Principal as part of business relationship to others and not to commit any offence under PC/IPC Act.
- (vii) Bidders to disclose the payments to be made by them to agents/brokers or any other intermediary.

5.2 The Bidder(s) /Seller(s) shall ensure compliance of the provisions of this Integrity Pact by its sub-supplier(s) / sub-contractor(s), if any, Further, the Bidder /Seller shall be held responsible for any violation /breach of the provisions by its sub-supplier(s) /sub-contractor(s).

5.3 The Bidder(s) /Seller(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

5.4 Agents / Agency Commission

The Bidder /Seller confirms and declares to the Buyer that the bidder/Seller is the original manufacturer/authorized distributor / stockiest of original manufacturer or Govt. Sponsored /Designated Export Agencies (applicable in case of countries where domestic laws do not permit direct export by OEMS of the stores and /or Services referred to in this tender / Offer / contract / Purchase Order and has not engaged any individual or firm, whether Indian or Foreign whatsoever, to intercede, facilitate or in any way to recommend to Buyer or any of its functionaries, whether officially or unofficially, to the award of the tender/ contract /Purchase order to the Seller/ Bidder; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The Seller / Bidder agrees that if it is established at any time to the satisfaction of the Buyer that the present declaration is in anyway incorrect or if at a later stage it is discovered by the Buyer that the Seller incorrect or if at a later stage it is discovered by the Buyer that the Seller/ Bidder has engaged any such individual/ firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract /Purchase order, the Seller/ Bidder will be liable to refund that amount to the Buyer. The Seller will also be debarred from participating in any Tender for new projects / program with Buyer for a minimum period of five years. The Buyer will also have a right to consider cancellation of the Contract / Purchase order either wholly or in part, without any entitlement of compensation to the Seller /Bidder who shall in such event be liable to refund agents / agency commission payments to the buyer made by the Seller /Bidder along with interest at the rate of 2% per annum above LIBOR (London Inter Bank Offer Rate) (for foreign vendors) and Base Rate of SBI (State Bank of India) plus 2% (for Indian vendors). The Buyer will also have the right

to recover any such amount from any contracts / Purchase order concluded earlier or later with Buyer.

6. Previous Transgression

6.1 The Bidder /Seller declares that no previous transgressions have occurred in the last three years from the date of signing of this Integrity Pact with any other company in any country conforming to the anti-corruption approach or with any other Public Sector Enterprise in India that could justify Bidder's /Seller's exclusion from the tender process.

6.2 If the Bidder /Seller makes incorrect statement on this subject, Bidder /Seller can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason without any liability whatsoever on the Buyer.

7. Company Code of Conduct

Bidders /Sellers are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behavior) and a compliance program for the implementation of the code of conduct throughout the company.

8. Sanctions for Violation

8.1 If the Bidder(s) /Seller(s), before award or during execution has committed a transgression through a violation of Clause 5, above or in any other form such as to put his reliability or credibility in question, the Buyer is entitled to disqualify the Bidder(s) /Seller (s) from the tender process or take action as per the procedure mentioned herein below:

- (i) To disqualify the Bidder /Seller with the tender process and exclusion from future contracts.
- (ii) To debar the Bidder /Seller from entering into any bid from Buyer for a period of two years.
- (iii) To immediately cancel the contract, if already signed /awarded without any liability on the Buyer to compensate the Bidder /Seller for damages, if any. Subject to Clause 5, any lawful payment due to the Bidder/Seller for supplies effected till date of termination would be made in normal course.
- (iv) To encash Advance Bank Guarantees / Performance Bonds / Warranty Bonds, etc. which may have been furnished by the Bidder /Seller to the extent of the undelivered Stores and / or Services.

8.2 If the Buyer obtains Knowledge of conduct of Bidder /Seller or of an employee or representative or an associate of Bidder /Seller which constitutes corruption, or if the Buyer has substantive suspicion in this regard, the Buyer will inform to its Chief Vigilance Officer.

9. Compensation for Damages

- 9.1** If the Buyer has disqualified the Bidder(s) /Seller(s) from the tender process prior to the award according to Clause 8, the Buyer is entitled to demand and recover the damages equivalent to Earnest Money Deposit in case of open tendering.
- 9.2** If the Buyer has terminated the contract according to Clause 8, or if the Buyer is entitled to terminate the contract according to Clause 8, the Buyer shall be entitled to encash the advance Bank guarantee and performance bond / warranty bond, if furnished by the Bidder / Seller, in order to recover the payments, already made by the Buyer for undelivered Stores and / or Services.

10. Price Fall Clause

The Bidder undertakes that it has not supplied /is not supplying same or similar product/ systems or subsystems at a price lower than that offered in the present Bid in respect of any other Ministry /Department of the Government of India or PSU/PSBs during the currency of the contract and if it is found at any stage that same or similar product/ Systems or Subsystems was supplied by the Bidder to any other Ministry/ Department of the Government of India or a PSU or any Public Sector Bank at a lower price during the currency of the contract, then that very price will be applicable to the present case and the difference in the cost would be refunded by the Bidder to the Buyer, if the contract has already been concluded.

11. Independent External Monitor(s)

- 11.1** The Buyer has appointed independent External Monitors for this Integrity Pact in consultation with the Central Vigilance Commission (Names and Addresses of the Monitors are given in ATC).
- 11.2** As soon as the integrity Pact is signed, the Buyer shall provide a copy thereof, along with a brief background of the case to the independent External Monitors.
- 11.3** The Bidder(s) / Seller(s) if they deem it necessary, may furnish any information as relevant to their bid to the Independent External Monitors.
- 11.4** If any complaint with regard to violation of the IP is received by the buyer in a procurement case, the buyer shall refer the complaint to the Independent External Monitors for their comments / enquiry.
- 11.5** If the Independent External Monitors need to peruse the records of the buyer in connection with the complaint sent to them by the buyer, the buyer shall make arrangement for such perusal of records by the independent External Monitors.
- 11.6** The report of enquiry, if any, made by the Independent External Monitors shall be submitted to MD & CEO, UCO Bank, Head Office at 10, Biplabi Trailokya Maharaj Sarani, Kolkata - 700001 within 2 weeks, for a final and appropriate decision in the matter keeping in view the provision of this Integrity Pact.
- 11.7** The word "Monitor" would include both singular and plural.

12. Law and Place of Jurisdiction

This Integrity Pact is subject to Indian Laws, and exclusive Jurisdiction of Courts at Kolkata, India.

13. Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provision of the extant law in force relating to any civil or criminal proceedings.

14. Integrity Pact Duration.

14.1 This Integrity Pact begins when both parties have legally signed it. It expires of order / finalization of contract.

14.2 If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this Integrity Pact as specified above, unless it is discharged / determined by MD & CEO, UCO Bank.

14.3 Should one or several provisions of this Integrity Pact turn out to be invalid, the reminder of this Integrity Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

15 Other Provisions

15.1 Changes and supplements need to be made in writing. Side agreements have not been made.

15.2 The Bidders (s)/ Sellers (s) signing this IP shall not initiate any Legal action or approach any court of law during the examination of any allegations/complaint by IEM and until the IEM delivers its report.

15.3 In view of nature of this Integrity Pact, this Integrity Pact shall not be terminated by any party and will subsist throughout its stated period.

15.4 Nothing contained in this Integrity Pact shall be deemed to assure the bidder / Seller of any success or otherwise in the tendering process.

16. This Integrity Pact is signed with UCO Bank exclusively and hence shall not be treated as precedence for signing of IP with MoD or any other Organization.

17. In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

18. The Parties here by sign this Integrity Pact.

BUYER

Signature:

Authorized Signatory

Department of IT

Place:

Date:

Witness:

(Name & Address)

BIDDER /SELLER

Signature:

Authorized Signatory (*)

Witness:

(Name & Address)

Undertaking For Non-Blacklisting/Non-Debarment Of The Bidder

To Be Stamped As A Declaration & Duly Attested By A Notary

Sub: Expression of Interest (EOI) for Empanelment of Vendors for Supply, Installation & Maintenance of Computer Hardware and Software

- 1) I/We, Proprietor/Partner(s)/Director(s) of M/s..... hereby confirm that I/We have read and understood the eligibility criteria and fulfil the same.
- 2) I/We further confirm that all the information furnished by me/us, as per the requirement of the Bank, have been included in our bid.
- 3) I/We further hereby undertake and agree to abide by all terms and conditions and guidelines stipulated by the Bank. We understand that any deviation may result in disqualification of our bid.
- 4) *I/We further hereby declare that I/We have not been black-listed or otherwise debarred by any Bank/Financial Institution/ Central Government/ State Government/ any Central or State Undertaking or Corporation/ Reserve Bank of India or any other Regulatory Authority or any other Statutory Authority as on date of the publication of this Tender/ Procurement.

(OR)

I/ We further hereby declare that the Proprietorship Concern/ Partnership Firm/ Company/ _____ (if any other entity) namely M/s_____was blacklisted/ debarred by.....(Name of the Authority who blacklisted/ debarred) from taking part in their Tender/ Procurement for a period ofyears w.e.f.to..... The period is subsisting/ over on.....and now I/ We is/ are entitled to take part in Tender/ Procurement.

5) I/ We declare that no proceedings/ inquiries/ investigations have commenced/ pending against me/ us by any Statutory Authority/ Regulatory Agency/ Investigating Agency which may result in liquidation of company/ firm/ proprietorship concern and/ or may act as deterrent on the continuity of business and/ or may hamper in providing the said services, as envisaged in this document.

6) I/ We further hereby declare that no legal action is pending against me/us for any cause in any legal jurisdiction.

7) I/ We undertake that adequate number of resources, if required by the Bank, will be deployed for the project to complete the assignment within the stipulated time.

***STRIKE OUT WHICH IS INAPPLICABLE**

(Deviation to the above if any, the Bidder must provide details of such action(s))

Signature (1) (2)

(duly authorized to sign) Name:.....

Capacity in which as executed:.....

Name & registered address of the Bidder:.....

Seal of the Bidder to be affixed

Annexure – VI Part-1**Self-Score****Expression of Interest (EOI) for Empanelment of Vendors for Supply, Installation & Maintenance of Computer Hardware and Software**

Total Marks - 100	SCORING PATTERN		Self-Scoring by the vendor	Details of documentary evidence attached
1. Constitution				
SCORE : MAXIMUM - 20	Category of the Firm	Score		
Current constitution of the organization	Proprietorship	8		
	Partnership/LLP	12		
	Private Limited	16		
	Public Limited	20		
2. Financial (Based on latest audited Balance Sheet)				
SCORE : MAXIMUM - 45	Net Worth of the Firm	Score		
Net Worth	Mentioned separately in Annexure VI Part-2			
	Total Turnover	Score		
Turnover	Mentioned separately in Annexure VI Part-2			
	Gross Profit	Score		
Financial Results	Mentioned separately in Annexure VI Part-2			
3. Client Base & Experience				
SCORE : MAXIMUM - 25	Client base	Score		
Client Base	Scheduled Commercial Banks/ Govts. (State / Central) and reputed Organizations / Companies (2 marks per PO, max. marks 18)	18		
	Positive Feedback from the Client (1 marks for each positive feedback i.e. satisfactory working certificate/e-mail from client containing name and designation of the client issuing the e-mail)	7		
4. Certification of Bidder				
SCORE : MAXIMUM - 10	ISO Certification	Score		
Based on the valid certificate submitted	for 9001 only	5		
	for 14000 only	5		

Remarks :

Minimum 50% marks in total.

Minimum 40% marks in each sub-head (except in sub-head 4-Certification).

Date:

Signature of Authorized Representative

Annexure – VI Part-2

[Empanelment of Vendors SCORING PATTERN of Net Worth, Turnover & Profit as per latest Audited Balance Sheet]

Net Worth (Cap + Reserve)		Turnover / Sales		Profit	
Rs. In lacs	Score Maximum 10	Rs. In lacs	Score Maximum 10	Rs. In lacs	Score Maximum 10
>=10 & <=20	6	>=50 & <=60	6	>1 & <=5	6
>20 & <=30	7	>60 & <=70	7	>5 & <=10	7
>30 & <=50	8	>70 & <=80	8	>10 & <=15	8
>40 & <=50	10	>80 & <=90	10	>15 & <=20	10
>50 & <=60	12	>90 & <=100	12	>20 & <=25	12
>60	15	>100	15	>25	15

(Please enclose latest audited Balance sheet or/and Chartered accountant certificate with details of Net worth, Turnover and Profit in last Financial Year)