

Ref: EKM/ZO/GAD/2016-17/16

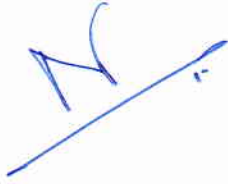
Date: 20.07.2016

PREMISES REQUIRED

Bank desires to take premises on rent having 800 to 1000 sq. ft. of carpet area preferably on Ground Floor including ATM space. The premises are required in following localities for opening of its Branch/Office:-

- 1) Puduppariyaram, Palghat District, Kerala

The details may be collected from Bank's Zonal Office, Ernakulam or can be downloaded from our Bank's web Site at www.ucobank.in / notices. The last date for submission of application in sealed cover on prescribed format is 01.08.2016 at 03. 00 P. M



Asst. General Manager



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REQUIREMENT OF OFFICE/BRANCH PREMISES

Offers in sealed covers on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises in Puduppariyaram area at the following places with the following requisite details.

Branch / Office	Preferred location	Carpet Area (sft.)
Puduppariyaram	Puduppariyaram town, Palaghat Dist., Kerala	800 – 1000 sq. ft.

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Applicant will be required :
 - i) to provide proof of ownership along with application
 - ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offerer must have a clear title of the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are available. Separate ramps for physically challenged persons should be provided for branch and ATM.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements , water and electricity with separate meters recording consumption of water/ power, natural light and ventilation.
- A lunch room for staff and stock room shall be provided as per the requirement /specification of the Bank. A wash basin will also be provided in the lunch room.
- Separate toilets for Gents and ladies shall be provided.
- A collapsible gate, rolling shutters shall be provided at the entrance and at any other point which gives direct access to outside.
- Entire flooring will be vitrified tiles and walls distempered.
- All windows should be strengthened by grills with glass and mesh doors.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors, Safe & Lockers Cabinet. Construction for Strong Room as per Bank's specification should be done by the Landlord. A partition wall with door shall be provided inside the strong room segregating the locker room and cash room

यूको बैंक, अंचल कार्यालय, 39/3720 एफ, एस आर कॉम्प्लेक्स, रविपुरम रोड, एरणाकुलम, केरला - 682 016

UCO Bank, Zonal Office, 39/3720 F, S.R. Complex, Ravipuram Road, Ernakulam, Kerala- 682 016

Phone: 0484 2356640,41,42,43 Fax: (0484) 2356644 E-mail: zo.tvpuram@ucobank.co.in



- The offerer will have to execute Bank's standard lease deed and bear 50% cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes including service tax, non-conforming/ misuse charges, cesses etc., if imposed, related to the premises.
- The offerer is to provide space for Generator Set and Parking space free of cost.
- The offerer is to provide three-phase power connection with minimum 25 KV power load required for Bank with proper earthing and the requisite electrical wiring or points shall be provided.
- Space for displaying Bank's signboard shall be provided.

The sealed cover containing the offer should be marked as 'Offer of Premises for UCO Bank' and it should also bear the name, address and contact number of the offerer on the envelop. The offer as above should be submitted in the bank's Zonal Office, at Ernakulam, within prescribed time schedule. No offer after the closing date will be entertained.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.




Zonal Manager
Ernakulam Zone

Encl :- Details of formalities and documents required for premises.

Note:- Carpet area will not include the followings:

- i) Common areas shared with other co-tenants.
- ii) Areas covered by walls, pillars.
- iii) Space covered by toilets, staircase, uncovered verandah, corridor and passage.

Details of formalities and documents required for premises

(Advertisement dated 20.07.2016)

- Submit your offer in enclosed form in a sealed cover. Please ensure to submit the same to our office latest by 01.08.2016 at 03:00 PM
- While filing the quotation forms, please ensure to follow below mentioned instructions:
 - ❖ Submit copy of ownership document along with letter of offer
 - ❖ You have to submit copy of "NOC" from competent authority.
 - ❖ Fill up all the information asked for in the enclosed form itself.
 - ❖ The form should be put in an envelope and the envelope duly sealed, should be superscribed with "Offer of Premises for UCO Bank".
 - ❖ The envelopes should also bear the name and address, phone no./mobile no. of the offerer.
 - ❖ Separate applications as per prescribed Performa, duly filled, signed & sealed, be submitted in respect of each offer.
 - ❖ The cover, duly sealed, should be addressed to the Zonal Manager, Zonal Office.

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. Quotation form i.e letter of offer.

