

**Empanelment of Detective Agency(ies) centrally
from Head Office**

1. Eligibility Criteria:

Any individual / Firm / Company / Institution having infrastructure, competence and registered for carrying out such job with minimum **three years** of satisfactory track and earning net profit for at least last two years. However, preference should be given to an individual / Firm / Company / Institution which is already empanelled with peer Banks.

In addition to above the following categories of Detective Agencies shall also be given weightage in selection of Detective Agencies for Empanelment by the bank:

(i) Revenue or tax or police officials, who have left the service and are offering Asset Investigation Services.

(ii) Agencies which are being run by senior ex-officials of CBI, Police/Defence Services including para-military forces and Government Investigative Agencies (minimum in the rank of ACP/DSP).

(iii) Preference should be given to the Agencies who are the members of Association of Private Detectives & Investigators, India , also known by the name APDI.

(iv) The agency must furnish Service Tax registration and PAN/TAN numbers.

(v) Neither there should be any criminal case against the applicant nor the applicant has been punished earlier for any misconduct/criminal offence. The applicant should not have been depanelled/blacklisted by any authority in the past. A notarised Undertaking Cum Declaration (as per Annexure-II) to be submitted before or at the time of execution of the agreement.

However, preference may be given to an individual/firm/company/institution, which is already empanelled with any other Public Sector Banks.

2. Fees/Charges:

Sl No.	Nature of Task Assigned	Fees Payable (Maximum)
1	On receipt of information about whereabouts of the missing/absconding borrower/guarantor/ co borrower/director etc. subject to production of documentary proof/evidence	Rs. 7,500/- per person subject to maximum fee of Rs.30,000/- under this category, per account.
2	For locating properties other than details of which are available in Bank's record, which may lead to attachment of the same along with the documentary proof. (All the properties in one title deed to be considered as one property.)	Rs. 20,000/- for each property located, subject to maximum fee of Rs. 1.50 Lakh under this category per account.
3	For providing any other information, which may be helpful for recovery of Bank's dues (e.g., information about other business, credit facilities from other banks, accounts with other banks including verification of present position of properties as per Bank's record subject to production of documentary proof/evidence.	Reimbursement of actual expenses subject to production of receipt for maximum amount of Rs. 10,000/- per account.
4	In case the Detective Agency fails to trace the borrower/guarantor etc.	Maximum of Rs. 3,000/- per account can be paid.
5	In case the Detective Agency fails to trace the	Maximum fee of Rs. 5,000/- per

	property	account can be paid if the Branch Head is satisfied with the efforts undertaken to trace the property.
6	Expenses incurred for obtaining tax receipts, any other relevant documents and/or any other miscellaneous expenses incurred may also be reimbursed up to maximum of Rs. 10,000/-per account by Zonal Head subject to submission of proof of such expenditure. In exceptional circumstances, where the Detective Agency brings to the notice of the Zonal Head beforehand any special efforts/expenses required, the Zonal Head may consider sanction of maximum of 25% extra fee/reimbursement of expenses. Beyond 25%, approval of General Manager, Recovery will be required.	

The tenure shall be for one year which may be further extended by the bank after getting satisfactory quarterly review and requisite documents/papers from the agency(ies).

The Bank invites EOI from interested persons. EOI giving complete bio-data in prescribed format may be e-mailed at ***horec.calcutta@ucobank.co.in*** and be also followed by a separate mail in a closed cover addressed to General Manager (Recovery), UCO Bank, Head Office, 7th floor, 10, B.T.M. Sarani, Kolkata-700 001 latest by 29th June, 2022. Additional information, if any is to be furnished as enclosures.



UCO BANK

(A Govt. of India Undertaking)

Head Office : 10, B.T.M. Sarani, Kolkata-700 001

Tel. No. (033) 4455-7746/7751/7756

EXPRESSION OF INTEREST - Empanelment of Detective Agency(ies) centrally from Head Office

TO THE GM/DGM (RECOVERY)
UCO BANK, HEAD OFFICE (7TH FLOOR)
10, B.T.M. SARANI,
KOLKATA-700 001
WEST BENGAL

BIO-DATA

Sl.No.	Heads	Particulars
1.	Name of the agent/agency	
2.	Constitution	individual / Firm / Company / Institution etc.
3.	Managing Head/Contact person of the agency	
4.	Regd. Number	
5.	Association of Private Detectives & Investigators, India (APDI) membership no. ,if any	
6.	Regd. Office/Head Office address	
7.	Area of Operation	PAN India/Specify state wise service available
8.	PAN /TAN No.	
9.	ITR (previous three years) , profit & loss statement (previous three years	
10.	Telephone No. (i) land (ii) mobile	Head Office: Regional Office: Contact Person:
11.	E-mail Address	
12.	Details of past experience with name of institution, tenure	
13.	Additional Information, if any	
14.	Expression Of Interest	Expression Of Interest for

I/We do hereby declare that the above information furnished by me/us is correct.

Date:

(Signature)

**UNDERTAKING CUM DECLARATION
TO BE DULY ATTESTED BY A NOTARY**

Sub: Empanelment of Detective Agency

- 1)** I/We, Proprietor/Partner(s)/Director(s) of M/s..... hereby confirm that I/We have read and understood the eligibility criteria and fulfil the same.
- 2)** I/We further confirm that all the information, furnished by me/us as per the requirement of the Bank, have been included in our bid.
- 3)** I/We further hereby undertake and agree to abide by all terms and conditions and guidelines stipulated by the Bank. We understand that any deviation may result in disqualification of our bid/ termination of the agreement.
- 4)** *I/We further hereby declare that I/We have not been depanelled/black-listed or otherwise debarred/punished by any Bank/Financial Institution/Central Government/ State Government/any Central or State Undertaking or Corporation/ Reserve Bank of India or any other Regulatory Authority or any other Statutory Authority as on date of the publication of this EOI.

(OR)

I/We further hereby declare that the Proprietorship Concern/Partnership Firm/Company/..... (if any other entity) namely M/s was depanelled/blacklisted/debarred by.....(Name of the Authority who blacklisted/debarred) from taking part in their Tender/Procurement for a period ofyears w.e.f.to..... The period is subsisting/over on.....and now I/We is/are entitled to take part in Tender/Procurement.

- 5)** I/We declare that no proceedings/inquiries/investigations have commenced/pending against me/us by any Statutory Authority/Regulatory Agency/Investigating Agency which may result in liquidation of company/ firm/proprietorship concern and/or may act as deterrent on the continuity of business and/or may hamper in providing the said services, as envisaged in this document.
- 6)** I/We further hereby declare that no legal action is pending against me/us for any cause in any legal jurisdiction.
- 7)** I/We undertake that adequate number of resources, if required by the Bank, will be deployed for the project to complete the assignment within the stipulated time.

***STRIKE OUT WHICH IS INAPPLICABLE**

Signature (1) (2)
(duly authorized to sign)
Name:.....
Capacity in which as executed:.....
Name & Registered address of the detective agency :.....
(Seal of the Detective Agency)