

HO/DIT/ 1804 /2022-23

Date: 13-10-2022

NOTICE

UCO Bank invites quotations from E-waste scrap dealers/ vendors for following hardware items to be sold as scrap on “**As is where is basis and as is what is basis**” as per details given below.

Item Name	Item Quantity	Contact Person with Mobile Number	Location of the Hardware Items
Server	34	Mr. Soumoy Chatterjee 033 4455 9756/ 033 4455 9770	UCO Bank HO DIT, 3 and 4 DD Block, Sector 1, Salt Lake, Kolkata-700064
Firewall	4		
Modem	6		
Router	16		
Switch	16		
Wan Optimizer	1		
CPU	5		

- Interested parties are requested to offer their rate as a lot. Partial disposal of the items will not be allowed.
- The quantity mentioned above is indicative only. Selection of H1 vendor will be based on actual quantity.
- The items lying at the sites, may be **inspected between 2 PM to 5 PM on 20-10-2022**. Bidders are requested to properly check the items before bidding so that there will be no confusion at the time of disposal regarding quality of the items.
- The bidder has to submit the caution money of Rs 5,000 in form of Demand Draft (DD) along with commercial bid in separate envelope. DD will be returned post completion of the process. Bid without caution money will be rejected.

Bank Details for Tender fee

Account Number-18700210000755
Account Name- M/s HO DIT
Branch- DD Block, Salt Lake Branch
IFSC- UCBA0001870
MICR- 700028138

- The quotation should be submitted in sealed envelope within **28-10-2022(Friday) by 4:00 PM** at the following address:

यूको बैंक, सूचना प्रौद्योगिकी विभाग, प्रधान कार्यालय, ३ एवम् ४, डीडी ब्लॉक, सॉल्ट लेक, कोलकाता - ७०००६४

UCO Bank, Department of Information Technology, Head Office-2, 3&4 DD Block, Salt Lake, Kolkata-700064

Phone: **033-4455 9433, 9770** दूरभाष - ०३३-४४५५९४३३, ९७७०, e-mail: **hodit.proc@ucobank.co.in**

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**Deputy General Manager
UCO Bank Head Office,
Department of Information Technology,
7th floor, 3 & 4 DD Block,
Salt Lake, Kolkata – 700064**

- Bids will be opened on 28-10-2022 (Friday) at 4:30PM.
- Hardware items to be sold to the highest bidder. Bank will notify the selected bidder and the selected bidder will have to make the payment and take out the hardware items within next 3 working days from notification without fail.
- Commercial format should be as per Annexure-A shared with this document.
- Bidder should follow/ abide all rules as per latest IT/ E-Waste Management Rules, by Ministry of Environment, Forest and Climate Change, Govt. of India.
- Bidder has to submit following documents along with the commercial bids:
 1. Copy of GSTIN and PAN certificate in the name of the company.
 2. Copy of Factory/ Trade license.
 3. Copy of authorized e-Waste Management registration certificate.
- Payment will be received based on actual number of items, however, if any of the line item is missing at the time of disposal, line item of equivalent amount may be provided to the selected bidder.

Non-Submission of aforesaid documents may lead to rejection of bid document.

**(Assistant General Manager)
DIT, Head Office**

Commercial format (To be submitted on Company letter head)

Name of the company	
Company Registered Address	
Contact Person	
Contact No	
GSTIN	
PAN	
Email	

(in Rs.)

Item Description	Qty.	Unit Price (Excl. GST)	Total Price (excl. GST)	GST%
Server	34			18%
Firewall	4			18%
Modem	6			18%
Router	16			18%
Switch	16			18%
Wan Optimizer	1			18%
CPU	5			18%
Total Cost of ownership (H1) in figure				
Total Cost of ownership (H1) in word				

Company Seal

Authorized Signatory

Name & Designation:

Note:

- No changes in commercial format will be acceptable by the bank.
- **Bidder will quote price without GST and GST @ 18% will be applicable with Total Cost of Ownership (TCO) quoted by the bidder.**
- In case of discrepancy between figures and words, the amount in words shall prevail.
- Please note that any commercial offer which is conditional and / or qualified or subjected to suggestions will also be summarily rejected. This offer shall not contain any deviation in terms & condition or any specifications, if so such offer will be summarily rejected.
- All prices should be quoted in **Indian Rupees (INR)** only.
- **The TCO (Total Cost of Ownership) will be exclusive of GST. However, the selected bidder has to pay total amount including of GST and other applicable taxes at actuals.**
- **The quantity mentioned above is only indicative only. The payment to be made by the bidder will be on actual nos. of Hardware to be sold.**

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