

UCO BANK Apprenticeship Program FY 2024-25
Engagement of Apprentices Under The Apprentices Act, 1961

Further to our **ADVERTISEMENT NO: HO/HRM/RECR/2024-25/COM-19 dt. 02.07.2024** for engagement of apprentices, all provisionally eligible applicants who have registered on NATS portal (<https://nats.education.gov.in>) and have applied for the apprenticeship program of UCO Bank will have to appear for an **Online Entrance Examination** to be conducted by **BFSI Sector Skill Council of India (BFSI SSC)** on **10.11.2024** at **10 a.m.** as a part of the selection process.

1. Candidate will receive an email from BFSI SSC inviting the candidate to fill up a detailed application and make payment for the Online Entrance Examination for **"UCO BANK Apprenticeship Program FY 2024-25"**.
2. Before making the payment, candidates are requested to ensure that they fulfill eligibility criteria for engagement on the date of eligibility.
3. **List of provisionally qualified candidates for final selection will be made available on the Bank's website.**
4. **ALL REVISIONS/ CORRIGENDUM (IF ANY) WILL BE HOSTED ON THE BANK'S WEBSITE ONLY.** Candidates are advised to check Bank's website <https://www.ucobank.com> -> **career** regularly for details and updates.
5. **No hard copy of application or any other documents to be sent to this office. The Call letter/ advise, where required, will be sent by e-mail only (No hard copy will be sent).**

A. PROCEDURE AND CONDITIONS FOR APPLYING FOR ONLINE ENTRANCE EXAMINATION

- a) Only provisionally eligible candidates will receive email communication from BFSI SSC to make payment of requisite examination fees / intimation charges through the ONLINE mode only, from **21.10.2024** to **30.10.2024** and no other mode of payment is acceptable.
- b) Candidates can apply for engagement from only ONE State/UT which is preferably their home State/UT.
- c) **Application / Examination fee/ Intimation Charges (Non-Refundable):**

Category of Applicant	Application / Examination Fee / Intimation Charges
PwBD	Rs.400/- plus GST (18%) = Rs.472/-
Female / SC / ST	Rs.600/- plus GST (18%) = Rs.708/-
GEN / OBC / EWS	Rs.800/- plus GST (18%) = Rs.944/-

- d) Application once made will not be allowed to be withdrawn and fee once paid will NOT be refunded under any circumstances nor can it be adjusted against any other engagement process.

Note:

- i. Candidates must register for the written test to participate. Failure to register for the written test will result in the candidate being disqualified from further participation in the selection process.
- ii. The details to be entered for registration of online examination should match with the one entered on NATS portal. Any change/alteration may disqualify the candidature.
- iii. Incomplete registration in any respect will not be considered as valid. No communication will be entertained in this regard.
- iv. Any information submitted by an applicant during the process shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences, in case the information/ details furnished by him/ her are found to be false at a later stage.

- v. The Bank reserves the right to reject any application not suiting the Bank's requirements without assigning any reason whatsoever and call only the candidates who fulfil the eligibility criteria.

B. EXAMINATION:

- a) All applicants who have paid the examination fee will receive the intimation from **BFSI Sector Skill Council of India** (BFSI SSC) with an online examination link, login credential on day before the date of the examination.
- b) All applicants will have to give the online examination on the given date and time using the own camera enabled desktop / laptop or tablet or smartphone from their own residence but have to maintain isolation from other family members during period of the examination.
- c) All applicants have to display (for capturing image) the Aadhar Card as ID Proof which they have uploaded on the NATS apprenticeship portal.
- d) Except for PwBD candidates, no candidate will be allowed to have anyone else near him/her while giving online examination. The guidelines for the same shall be provided by the exam conducting agency.

Note: Other detailed information regarding the examination process will be given in the "Information Handout", and the same will be made available to all eligible candidates through email to be sent by BFSI SSC.

C. STRUCTURE OF ONLINE EXAMINATION:

- Online written test (objective type): The online written examination structure is as follows:

Name of Test	No. of Questions	Maximum Marks	Medium of Test
General/Financial Awareness	25	25	English/Hindi
General English	25	25	
Reasoning Ability & Computer Aptitude	25	25	
Quantitative Aptitude	25	25	
Total	100	100	

- Total duration of examination will be 60 minutes.
- Candidates will be required to score a minimum percentage mark on aggregate as decided by the Bank (For SC/ST/OBC/PwBD candidates, 5% relaxation available thereon). There will be no minimum qualifying marks for individual subject.
- Penalty for wrong answer:** A penalty of 0.25 marks will be deducted for each incorrect answer. If a question is left blank, i.e. no answer is marked by the candidate; there will be no penalty for that question.

D. SELECTION PROCESS

- a) Selection will be made on the basis of an Online Examination & test of local language wherever applicable.
- b) Merit list will be drawn State wise and category wise subject to reservation rule. Candidates qualified in the test will be placed according to their written marks in descending order in respective States and Categories. In case more than one candidate scores same marks as cut-off marks in the merit list (common marks at cut off point) such candidate will be ranked in the merit list according to their age in descending order in respective States and categories.
- c) In case more than one candidate score same marks (same marks at cut off point) the candidate who is senior by age will be ranked higher in the merit list.
- d) **Results** of the candidates who have provisionally qualified for selection will be made available on the Bank's website.

E. TEST OF LOCAL LANGUAGE: As per the details mentioned in the original notification dated 02-07-2024.

F. GENERAL INFORMATION:

1. Before applying candidates should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement and ready to comply with the requirements and terms & conditions contained in the original advertisement. The candidates are, therefore, once again advised to carefully read the original advertisement and thereafter complete filling up of application form and submit the same as per the instructions given in this regard.
2. The Bank reserves the right to alter, modify or change the eligibility criteria and / or any of the other terms and conditions spelt out in this notice, including criteria for qualifying/method and procedure for selection.
3. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, acceptance or rejection of applications, mode of selection, the documents to be produced, cancellation of the selection process either in part or full and any other matter relating to engagement will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Bank in this regard.
4. Request for change of contact no./address/ email ID/written date/time will not be entertained.
5. Canvassing in any form will be a disqualification.
6. Applicants are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability/ failure to log on to the website on account of heavy load on internet or website jam. Bank does not assume any responsibility for the applicants not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of UCO Bank.
7. Intimations, wherever required will be sent by email and/ sms only to the email ID and mobile number registered on the NATS portal. Bank shall not be responsible if the information/ intimations do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of Bank. Candidates are advised to keep a close watch on the authorized Bank's website <https://www.ucobank.com> for latest updates.
8. Any dispute arising out of and/or pertaining to the process of engagement under this advertisement shall be subject to the sole jurisdiction of the Courts situated at Kolkata.
9. **ANNOUNCEMENTS:**
All further announcements/ details pertaining to this process will only be published/ provided on Banks website <https://www.ucobank.com> from time to time.
10. In case it is detected at any stage of engagement of apprentice that a candidate does not fulfil the eligibility norms and/ or that he/ she has furnished any incorrect / false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is / are detected even after engagement, his /her training is liable to be terminated without notice. Decision of bank in all matters regarding eligibility, selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Bank in this regard. **Bank reserves all rights pertaining to this engagement and would be final.**

Date: 21.10.2024
Place: Kolkata

General Manager
HRM Department