

HEAD OFFICE, HRM DEPARTMENT (RECRUITMENT CELL), KOLKATA

Based on the results of common recruitment process (**CRP-CLER-XIII**) for the post of **Clerk (Customer Service Associate)** conducted by IBPS, Mumbai, following provisionally selected candidates have even allotted to UCO Bank under **Reserve List - II**.

Candidates are requested to appear for Document & Biometric verification along with language Proficiency test on **18.10.2024, 9:45 AM** at the Centre mentioned against their name.

Instruction to candidates called for Document Verification are attached as Annexure-I.

Address of Zonal Office for Document verification are attached as Annexure-II

Further intimation/information for Document verification process will be sent by email only to the email ID registered in the online application form for CRP Clerks-XIII. Please visit our website: www.ucobank.com for updates.

"Though all care has been taken in preparing the PROVISIONALLY select list provided by IBPS, Mumbai, the Bank reserves it right to rectify any error. The list does not guarantee the candidates' employment in the Bank, which is subject to confirmation of eligibility criteria."

S. NO.	Registration No	NAME	Vacancies for State/UT applying for	Centre For Verification
1.	2270646169	Khanjan Nath	Assam	Guwahati Zonal Office
2.	2270220291	Kankita Nath	Assam	Guwahati Zonal Office
3.	2270648090	Kumari Rashmi	Assam	Guwahati Zonal Office
4.	2270470311	Rajen Kumar Singh	Assam	Guwahati Zonal Office
5.	2270262681	Somim Akhtar	Assam	Guwahati Zonal Office
6.	2270802285	Surabhi Gupta	Assam	Guwahati Zonal Office
7.	2270015613	Champak Borah	Assam	Guwahati Zonal Office
8.	2270672745	Dharmvir Yadav	Assam	Guwahati Zonal Office
9.	2270372704	Ritika Kisku	Bihar	Patna Zonal Office
10.	2270377175	Wasavi	Bihar	Patna Zonal Office
11.	2270556648	Varun Gaur	Goa	Mumbai Zonal Office
12.	2270004649	Bhupender	Haryana	Karnal Zonal Office
13.	2270303177	Mukesh Kumar	Haryana	Karnal Zonal Office
14.	2270396007	Shilpa Dhiman	Himachal Pradesh	Shimla Zonal Office
15.	2270135851	Harsh Kumar Kaundal	Himachal Pradesh	Shimla Zonal Office
16.	2270274536	Abhinav Chaudhary	Himachal Pradesh	Shimla Zonal Office
17.	2270433983	Ankush Kaundal	Himachal Pradesh	Shimla Zonal Office
18.	2270364272	Akash Patel	Madhya Pradesh	Bhopal Zonal Office
19.	2270391498	Satyam Patwa	Madhya Pradesh	Bhopal Zonal Office
20.	2270251790	Naini Jain	Madhya Pradesh	Bhopal Zonal Office
21.	2270653989	Bajinath Gupta	Madhya Pradesh	Bhopal Zonal Office
22.	2270593358	Saurabh Gajanan Khamankar	Maharashtra	Mumbai Zonal Office
23.	2270509380	Aniket Ramesh Sontakke	Maharashtra	Mumbai Zonal Office
24.	2270333741	Sainath Raosaheb Waghchaure	Maharashtra	Mumbai Zonal Office

S. NO.	Registration No	NAME	Vacancies for State/UT applying for	Centre For Verification
25.	2270624801	Amit Omprakash Sutar	Maharashtra	Mumbai Zonal Office
26.	2270415195	Kripashankar Ramasre Mishra	Maharashtra	Mumbai Zonal Office
27.	2270159493	Tarnveer Singh	Punjab	Chandigarh Zonal Office
28.	2270556406	Akriti Devi	Punjab	Chandigarh Zonal Office
29.	2270240725	Amisha Kumawat	Rajasthan	Jaipur Zonal Office
30.	2270552995	Meenatchi M	Tamil Nadu	Chennai Zonal Office
31.	2270491425	Anjali Kumari	Uttar Pradesh	Lucknow Zonal Office
32.	2270423352	Subodh Gupta	Uttar Pradesh	Lucknow Zonal Office

We wish all the candidates Good Luck.

Date: 01.10.2024

**General Manager
HRM Department**

Instruction to Candidates Called for Document Verification Process
Under IBPS-CRP-CLERK-XIII

The following documents in **original and self-attested photocopies** in support of the candidate's eligibility and identity are to be invariably submitted at the time of document verification. Non submission of requisite documents by the candidate at the time of document verification will debar his candidature.

- 1) Print out of Intimation letter received on e-mail for attending Document & Biometric Verification with Language Proficiency Test.
- 2) **Proof of Date of Birth** (Birth Certificate issued by the Competent Authorities or SSLC/ Std. X Certificate with DOB).
- 3) **Photo Identify Proof:** PAN Card/ Passport/ Permanent Driving License/ Voter's Card with photograph/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer or People's Representative on official letterhead / Identity Card issued by a recognised college or university/ Aadhaar/ E-Aadhaar card with a photograph/ Employee ID/Bar Council Identity card with photograph.
- 4) **Three passport size photographs** that have been taken within the last three months.
- 5) **Mark-sheets & certificates** for Graduation or equivalent qualification etc. Proper document from Board / University for having declared the result on or before **21.07.2023** has to be submitted.
- 6) **Caste Certificate** issued by the competent authority in the prescribed format as stipulated by Government of India in the case of SC / ST / OBC category candidates.
- 7) **Income and Asset Certificate** issued by any one of the Authorities as notified by the Government of India in the prescribed format in the case of EWS category candidates. The EWS certificate must be valid for FY 2023-24
- 8) **Disability certificate** in the prescribed format issued by the District Medical Board in case of Persons With Benchmark Disability category.
- 9) **Ex-Servicemen candidates:**
 - (i) Candidates who are released/ retired from Armed Forces are required to submit a certificate as per Performa A (IBPS CRP-CLERK-XIII Notification). Such Ex-Servicemen candidates have to produce a copy of the discharge Certificate/ pension payment order and documentary proof of rank last/ presently held (substantive as well as acting) at the time of joining.
 - (ii) Candidates who are still in Armed Forces and desirous of applying under Ex-Servicemen category should submit Proforma B (IBPS CRP-CLERK-XIII Notification) from the Competent Authority showing his/her date of completion of specific period of engagement (SPE) along with declaration in Proforma C (IBPS CRP-CLERK-XIII Notification). Such candidates whose SPE is completed on or before 20.07.2024 are eligible to apply. Such candidates have to submit a release letter and a self-declaration that he/she is entitled to benefits admissible to Ex-Servicemen as per Govt. of India rules.
 - (iii) Those candidates who have completed their initial period of assignment and who are on extended assignment are required to submit the certificate as per Proforma D (IBPS CRP-CLERK-XIII Notification).
 - (iv) Dependents of Servicemen killed in action or those who have been severely disabled have to produce satisfactory documentary proof showing that they are Dependents of Servicemen killed in action or severely disabled and an affidavit stating that the relaxation is availed by one dependent of Ex-Servicemen or not availed by an dependent of Servicemen killed in action or severely disabled.
 - (v) In case Ex-Servicemen applies for various vacancies before joining any civil employment, should give self-declaration/ undertaking about date-wise details of application for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the ex-serviceman.
- 10) Candidates serving in Government / quasi govt offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce a "**No Objection Certificate**" in original from their employer at the time of joining/ document verification, in the absence of which

their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

- 11) Persons eligible for age relaxation under II (5) of IBPS CRP-CLERK-XIII notification must produce the Death certificate of husband/ documents in support of Divorce or judicial separation and an affidavit/ declaration that they are not remarried.
- 12) Persons eligible for age relaxation under II (6) of IBPS CRP-CLERK-XIII notification must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.
- 13) Experience certificates, if any.
- 14) Persons falling in categories (ii), (iii), (iv) and (v) of Point B (I) of IBPS CRP-CLERK-XIII notification should produce a certificate of eligibility issued by the Govt. of India.
- 15) Any other relevant documents in support of eligibility

Other Instructions:

- **Candidates will not be allowed to join if he/ she fails to produce the relevant eligibility documents as mentioned above.**
- **Non production of relevant eligibility documents at the time of joining shall make the candidate/s ineligible for further process of recruitment under CRP Clerks XIII.**
- **No documents shall be directly sent to Bank by candidates.**
- In case of candidates who have changed their name, they will be allowed only if they produce original Gazette notification / their original marriage certificate / affidavit in original.
- If identity of candidate is in doubt the candidate may not be allowed to submit the documents.
- **OBC Certificate:** Must contain Non-Creamy layer clause and should be issued on or after **01.04.2023**. **Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation.**
- All the educational qualifications mentioned should be from a University/ Institution/ Board recognised by Govt. of India/ approved by Govt. Regulatory Bodies and the final result should have been declared on or before **21.07.2023**.
- Proper document from Board / University for having declared the result on or before **21.07.2023** has to be submitted at the time of joining. The date of passing the eligibility examination will be the date appearing on the mark-sheet or provisional certificate issued by University/ Institute. In case the result of a particular examination is posted on the website of the University/ Institute and web based certificate is issued then proper document/certificate in original issued and signed by the appropriate authority of the University/ Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and further process.
- The mere fact that the call letter(s)/ provisional allotment has been issued to the candidate does not imply that his/ her candidature has been finally cleared by the Bank. The Banks would be free to reject any application, at any stage of the process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/ documents or has suppressed any material fact(s). If candidature of any candidate is rejected for any reason according to the terms and conditions of the IBPS notification, no further representation in this regard will be entertained. Such decisions shall be final and binding on the candidate. If any of these shortcomings is/are detected after appointment in the Bank, his/her services are liable to be summarily terminated.
- Any canvassing or creating influence for undue advantage shall lead to disqualification from the process.
- Any request for change of address, details mentioned in the online application form will not be entertained.
- A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondence with the IBPS/Bank should be identical and there should be no variation of any kind.

- Bank shall not be responsible for any application made/ wrong information provided by an unauthorized person / institution. Candidates are advised not to share/ mention their application details with/to anyone.
- The photograph and Biometrics of the candidate will be verified with the photo and Biometrics captured at the time of online tests. Decision of the Biometric data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidate.
- Please note that a proficiency test will be conducted during the document verification process to ascertain the Proficiency in the Official Language of the state/UT (reading/ writing and speaking) for candidate has applied for. Please note that if any candidate does not possess proficiency in the Official Language of the state/UT (reading/ writing and speaking) for he/she has applied for, his/her provisional allotment made by IBPS for the post of Clerk (Customer service Associate) may be cancelled. Decision of the Bank shall be final and binding upon the candidates.
- Please note that provisional selection of candidate is subject to matching of photo, Biometrics and fulfilment of eligibility criteria stipulated for the post.
- **Further intimation/information for Document & Biometric verification along with language proficiency test will be sent by email and/ or SMS only to the email ID and mobile number registered in the online application form for CRP Clerks-XIII. No hard copy will be sent for the same.**
- **Request for change of Centre, Date & Time for submission & verification of documents will not be entertained. The candidature of candidate who do not attend the document verification process at the specified centre will be cancelled automatically.**
- Bank shall not be responsible if the information/ intimations do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of the Bank and candidates are advised to keep a close watch on Bank's the authorised website www.ucobank.com for latest updates.

Address of UCO Bank Zonal Office Offices for Document Verification

S.No,	Centre Name	Address
1.	Bhopal Zonal Office	Plot No. 22, Arera Hills, Jail Road Bhopal - 462027
2.	Chandigarh Zonal Office	SCO 55-56-57 Bank Square, Sector 17B Chandigarh-UT-160017
3.	Chennai Zonal Office	No. 328 2 nd Floor, Thambu Chetty Street Chennai-600001
4.	Guwahati Zonal Office	Mani Ram Dewan Road, P.O. Silpukhuri, Guwahti - 781003, Assam
5.	Jaipur Zonal Office	Acrade International, Orbit Mall- 2 nd Floor, Civil Lines, Ajmer Road, Jaipur- 302006
6.	Karnal Zonal Office	1 st Floor Old GT Road, Inside Mandir Complex, Near Bus Stand, Karnal (Haryana)- 132001
7.	Lucknow Zonal Office	B-1/122, 1 st Floor, Vineet Khand, Gomti Nagar, Lucknow-226020
8.	Mumbai Zonal Office	359, D.N. Road, UCO Bank Building, 1 st Floor, Fort, Mumbai- 400001
9.	Patna Zonal Office	Block A, 4 th Floor, Maurya Lok Complex, New Dak Bungalow Road, Patna- 800001
10.	Shimla Zonal Office	Himland Hotel, Near Leeladhar Enterprises, Circular Road Shimla- 171001